Nexdil Global · Project Management Training & PMO Advisory
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FREE · CHECKLIST

PMP Eligibility Checklist

Use this one-page checklist to see whether you can apply for the Project Management Professional (PMP) exam now, and what you still need.

1. Find your path

Your highest education	Experience leading projects	Project management education
High school diploma or secondary school completion	60 months	35 contact hours of project management training, **or** an active CAPM certification
Associate's degree, HND or qualifying technical / vocational credential	48 months	
Bachelor's degree or higher	36 months	
Bachelor's or postgraduate degree from a GAC-accredited programme	24 months	

Experience must be non-overlapping and earned within the past 10 years. Source: PMI.

2. Check each requirement

- ☐ I know which education path applies to me (table above).
- ☐ I have at least the required months of experience **leading and directing** projects, not just taking part.
- ☐ That experience falls within the past 10 years.
- ☐ I have counted overlapping projects only once (two projects in the same month count as one month).
- ☐ For each project I can state: title, dates, my role, the objective, the outcome and my responsibilities.
- ☐ I have a supervisor or colleague who can confirm each project if PMI selects my application for audit.
- ☐ I have completed 35 contact hours of project management education (with a certificate), or I hold an active CAPM.
- ☐ My diploma or degree certificate is available if PMI asks for it.

3. Count your months

Project	Start (month / year)	End (month / year)	Months leading	Overlaps another project?
		Total non-overlapping months		

About the 35 hours from 1 December 2026. PMI counts live, instructor-led PMP training toward the 35 contact hours only when it is delivered by a PMI Authorized Training Partner. Check your provider's status before you enrol.

Ready to prepare for the PMP?
Register for Nexdil Global's PMP Exam Preparation (35 contact hours, live online).
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